**Job Description: Tutor in Marine Ecology and Climate Change**

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| **Faculty:** | *Faculty of Science and Engineering* |
| **Department/Subject:** | *Department of Biosciences / Terrestrial Ecology and Conservation* |
| **Salary:** | £32,982 to £37,099 per annum together with USS benefits |
| **Hours of work:** | Full time (35) |
| **Number of positions:** | *1* |
| **Contract:** | This is a fixed term position for 1 year duration |
| **Location:** | This position will be based at the Singleton Park Campus |

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| **Main Purpose of Post:** | We announce a new 1-year Teaching Tutor position in Marine Ecology and Climate Change at the Department of Biosciences at Swansea University. This is a fantastic opportunity to join a vibrant and growing Department with a highly successful team of teaching and research-facing academics, and gain key experiences to enhance your CV. You will contribute to our BSc and MSc teaching in Marine Ecology and Climate Change by teaching modules on climate change biology, marine biology professional skills, ocean ecology and fieldwork, including overseas marine tropical ecology field courses. You will also contribute to student assessment and supervision at both undergraduate and postgraduate level, organisational and academic administrative responsibilities, and our departmental and teaching strategies. A key aim of fixed term positions at Biosciences is to critically enhance the CV and employability of the successful applicants and hence you will be mentored by experienced academics.  The post requires a PhD (or be near completion) in Biosciences or related fields, delivery of high-quality teaching and student learning, and a commitment to enhancing the overall student experience.  Specific responsibilities of the role include:  1. Teaching on modules in marine ecology and climate change at UG and MSc level;  2. Student assessment and supervision;  3. Sharing organisational and administration responsibilities.  The role is available from 1st September 2024 or as soon as possible thereafter and the role will be located on the Singleton Park campus at Swansea. |
| **General Duties** | 1. Teach as a member of a team in a developing capacity within an established programme of study in a variety of settings from small group tutorials to large lectures. Transfer knowledge in the form of practical skills, methods and techniques with the assistance of a mentor if required, challenge thinking, foster debate and develop the ability of students to engage in rational discourse and critical thinking. 2. With support, develop own teaching materials, methods and approaches and select appropriate assessment instruments and criteria; seek ways of improving performance by reflecting on teaching design and delivery and obtaining and analysing feedback. Reflect on practice and the development of own teaching and learning skills. 3. Identify the learning needs of students and define appropriate learning objectives and give constructive feedback to students as required, provide advice on study skills and assist with learning problems. 4. As well as carrying out teaching as required on modules that have already been developed the Tutor will review the modules in the light of the learning needs of students, define learning objectives and design or select appropriate assessment methods. 5. Interact positively and professionally with other collaborators and partners within the department, elsewhere in the University and beyond both in industry/commerce and academia. 6. Keep informed of developments in the field in both fundamental and applied research in the specific and the wider subject area as well as in best practice in teaching. 7. Build internal contacts and participate in internal networks for the exchange of information and to form relationships for future collaboration. 8. Participate in and undertake other research or administrative activities appropriate to their experience and skill. 9. Ensure risk management is an integral part of any decision-making process, by ensuring compliance with the University’s Risk Management Policy. 10. Promote equality and diversity in working practices and maintain positive working relationships. 11. Conduct all activities in accordance with safety, health and sustainability policies and management systems, in order to reduce risks and impacts arising from the work activity. 12. Any other duties as agreed by the Faculty / Directorate / Service Area. |

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| **Person Specification Criteria** | |
| 1. A PhD degree (or be near completion) in Ecology, Zoology, Botany, Conservation or a related Biosciences subject  2. The ability to teach and supervise students successfully and to complete the associated administrative and organisational duties  3. Excellent organisation skills to plan own day to day activity within the framework of the agreed programme  4. To work as an effective member of the teaching staff and to contribute to teaching programmes independently as well as in cooperation with colleagues  5. Possess sufficient breadth or depth of specialist knowledge in the discipline and be developing further skills in, and knowledge of, teaching methods and techniques  6. Evidence of the ability to (or potential to) undertake successful teaching or supervising students, with the ability to achieve high quality Module Feedback Scores  7. The ability to communicate the subject to an academic and student audience  8. A commitment to a student-focused learning environment  9. A commitment to continuous professional development | |
| **Desirable Criteria** | |
| 1. Experience of terrestrial field work | |
| 1. A scientific publication record | |
| **Welsh Language:** | |
| Level 1 – ‘a little’ - pronounce Welsh words. Able to answer the phone in Welsh (good morning / afternoon). Able to use very basic every-day words and phrases (thank you, please etc.). Level 1 can be reached by completing a one-hour training course.  For more information about the Welsh Language Levels please refer to the Welsh Language Skills Assessment web page, which is available [here](https://www.swansea.ac.uk/welsh-language-standards/compliance/recruitment/). | |

 