**Health and Wellbeing Academy**

**Safeguarding and Public Protection Policy**

**Version: 1.0**

**Policy Owner: E. Oliver**

**Date Created: September 2023**

**Date of Review: July 2025**

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**Ratification by: HWBA Governance Committee**

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**Health and Wellbeing Academy Safeguarding and Public Protection Policy**

**Introduction**

The Health and Wellbeing Academy (HWBA) recognises every staff member has a duty to safeguard and promote the welfare of children, young people, and adults at risk.

This document will ensure that staff are clear about their statutory duties and what action they must take. The HWBA has statutory duties to comply with legislation in relation to safeguarding and public protection.

This policy applies to ALL staff working within the HWBA regardless of whether their employment brings them into direct contact with adults or children at risk. The principles of this policy will also apply to student, volunteers, and honorary contract holders.

This policy has been developed to ensure that all staff who work withing the HWBA understand and are aware of their responsibilities in relation to safeguarding children and adults at risk.

To enable the HWBA to fulfil its statutory duties safely and competently it must:-

* Ensure effective measures are in place to safeguard and protect children and adults at risk
* Ensure appropriate systems and processes are in place, including those to support sharing of information, to enable staff to work effectively and in partnership with other agencies.

**Statutory Duty to Report**

All employees must take positive and decisive action when witnessing incidents, experience concerns or receiving information alleging abuse or inappropriate care. Employees can obtain advice and support about concerns they may have from their line manager.

All staff much know who to contact to express concerns and how to report those concerns to the Local Authority.

* If it is believed the patient may be at risk this must be reported.

[Worried or concerned about an older person? | Age UK](https://www.ageuk.org.uk/information-advice/worried-about-someone/)

[Child protection - concerned about possible abuse? - Swansea](https://www.swansea.gov.uk/childprotection)

[Suicide-safer universities (universitiesuk.ac.uk)](https://www.universitiesuk.ac.uk/what-we-do/policy-and-research/publications/suicide-safer-universities)

* The exception to this is if such a discussion would place the patient at greater risk or harm.
* The incident must be reported to the Swansea University Health and Safety Team

[Report it! - Swansea University](https://www.swansea.ac.uk/about-us/safety-and-security/health-and-safety/report-it/)

If the behaviour of a member of HWBA staff in or out of work causes concern and may pose a risk to patients staff are instructed to

* Not dismiss concerns.
* Escalate concerns to line managers or senior member of staff.

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| Informed by; | Written by; | Approved by/date | Review date |
|  | Emma Oliver | HWBA Governance Committee | July 2023 |