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**Guidance Notes for Swansea University**

**International Excellence Scholarship**

**Academic Year 24/25**

**Please read these guidance notes carefully before completing the form**

**International Excellence Scholarship:**

**up to £6,000 (Undergraduate)**

**up to £4,000 (Postgraduate)**

**ELIGIBILITY, TERMS AND CONDITIONS.**

* Applicants must be classed as overseas fee payers. If the fee status of the applicant changes after the scholarship application is made, then the University will need to remove the scholarship.
* Applicants must have applied for and **received an offer** to study at Swansea University on a course starting in the academic year 2024/25 at Undergraduate or Master’s level at Undergraduate or Master’s level.
* Students studying for a PhD, MPhil, Masters by Research, Graduate Diploma in Law, Postgraduate Diploma, Postgraduate Certificate or Erasmus Mundus programme are not eligible to apply for this scholarship.
* Students on BSc, BA, BEng, LLB, MEng, MSci, MSc, MPharm, MBBCh, MA, LLM, MRes (not the same as Masters by Research) are eligible.
* Students who will undertake part-time study or distance learning are not eligible to apply.
* Students studying at or progressing from ‘The College Swansea University’ are not eligible to apply for this scholarship.
* Students studying at Swansea University through the Trent-Swansea partnership are not eligible to apply.
* Students whose course fees are lower than £16,000 are not eligible to apply.
* Students progressing from UG to PG are eligible to apply.
* Alumni are eligible to apply. Other terms and conditions apply with regards to other awards open to alumni, which may result in an award not being made in the full amount, or at all.
* Applicants must have demonstrated excellence in their academic performance to date and be able to show what they will achieve at Swansea University in their application.
* Applicants must be self-funded i.e. not in receipt of sponsorship funding from their home country / sponsor body, or external third party organisation. If funding is confirmed after the scholarship is awarded, then the University reserves the right to remove it according to this condition.
* Scholarships will be used to offset tuition fees only and cannot be used for any other purpose.
* The scholarship will be applied to the course fees for the academic year stated in the offer letter. If an offer for a course is deferred, then an applicant must reapply for the scholarship, unless there are exceptional circumstances, to be confirmed by the University. Applicants must request the scholarship deferral in addition to the course start date referral. It will not be automatic.
* Successful candidates will have their tuition fee levied at enrolment. Candidates must confirm acceptance of their scholarship, accept an offer of a place on a course and pay their deposit.
* Successful undergraduate applicants awarded the maximum (£4000) International Excellence Scholarship in their first year of study at Swansea, who achieve 70% and above in their first year of study will be eligible for a further £2,000 in their second year of study. This includes students who transfer and join the second year of a UG degree at Swansea.
* International Excellence Scholarships are available for the first year only of a postgraduate degree programme. Two year masters with industry are not eligible for any scholarship in their industry year.
* The International Scholarship Committee may use whatever means of assessment it thinks most appropriate in order to determine which candidates are worthy of recommendation for the award of a scholarship, should any of the terms, conditions and eligibility criteria not apply, or be unclear, or should the applicant’s situation change.
* The International Excellence Scholarship (IES) is awarded by the Swansea University International Development Office (IDO). Applicants can be in receipt of IES in addition to a scholarship or bursary awarded by another department in the University, subject to those eligibility, terms and conditions also allowing. Students are responsible for checking the criteria for each scholarship or bursary applied for. The University will withdraw any additional scholarship that has been awarded in error, or by change of circumstances. IES cannot be combined with other scholarships or bursaries also awarded by the IDO. Where a student has been awarded both IES and another award from the IDO, the higher value award will replace the lower value award.
* The combined scholarship amounts cannot exceed £6000, therefore the IDO will not make an award in addition to any other University award, which will amount to more than this. E.g. if a candidate is offered £5000 from another University award, the maximum IDO can award is £1000, taking the combined amount to the maximum £6000 allowed. This includes staff awards where 50% tuition fee discount is applied.
* Scholarship holders, having accepted an award, are reasonably expected to co-operate in Swansea University recruitment activities and automatically agree to their names and details being released by the University’s International Development Office for marketing purposes.
* If it is deemed necessary for a Scholarship holder to suspend their studies, the scholarship will be held on university account and carried forward to the year of resumption of studies and the candidate will be expected to pay their personal contribution on a pro-rata basis.
* If, in the view of the appropriate Head of School, a Scholarship holder’s progress is deemed to be unsatisfactory, the Scholarship may be withdrawn. A Scholarship may also be withdrawn on grounds of failure to comply with any of the conditions attached to the Award. The candidate may be required to repay to the University any award that has been made, either in whole or in part, as determined by the Committee. If the scholar feels that such a withdrawal is unjustified, she/he may appeal in writing to the Head of the International Development Office within 15 working days of the date of notification.
* Having accepted an award, should a Scholarship holder withdraw from the University, the holder will be liable to repay to the University any award which has been made, either in whole or in part, as determined by the Committee.
* The International Development Office reserves the right to make, amend, withdraw, suspend or cancel without notice these and such other regulations as may be in force from time to time and such decisions shall be final.
* Scholarships are awarded at the discretion of the awarding committee, and it may be that applicants are awarded a scholarship of a higher or lower amount to the one for which you may have originally applied.

**General Data Protection Regulation (GDPR)**

By applying to be a Swansea University International Excellence Scholarship Student, Swansea University will be required to collect, store, use and otherwise process information about you for purposes connected with the application process and for reasons deemed necessary in order to take steps prior to entering into a contractual agreement with the University. See GDPR Article 6(1)(b).

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**2024/25 International Excellence Scholarship Application Form**

**Please read the Guidance Notes before completing this form**

**Incomplete/Incorrect Forms will be rejected**

|  |
| --- |
|  |
| Last Name or Family Name | First Name (known as) |
| E-Mail:  | Swansea University Student ID Number: |
| Country of permanent residence: | Nationality: |
| Offer Status: | Percentage / Grade / Mark of Highest Qualification to date: |
| Please Circle the level of course you are applying for:BA, BEng, BSc, LLB, MA, MSc, MEng, MSci, LLM, MPharm, MBBCh, MResCourse Name: |
| How did you hear about Swansea University? |
| Please provide us with three reasons why you decided to apply to Swansea University:1.
2.
 |
| Please tell us how Swansea University will benefit from having you on the course (max. 500 words): |
| Please give any other reasons why you should be awarded a scholarship (max. 500 words):  |
| Previous institution/school: |
| Agent Name (if applicable): |
| **International Excellence Scholarships are not full scholarships; if successful, you will need to source the remainder of your fees and living expenses.****Please use the table below to show us how you will pay for the remainder of your tuition fee and living expenses e.g. savings; loans; parents are paying for you; sponsored student (please state the name of the sponsor) etc.**

|  |  |  |
| --- | --- | --- |
|  | Amount | How will you fund this? |
| 1. Tuition fee year 1
 |  |  |
| 1. Scholarship
 |  |  |
| 1. Tuition fee payable after scholarship
 |  |  |
| 1. Annual rent
 |  |  |
| 1. Food & other living expenses
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| **COMPLETION CHECKLIST** | **╳** |
| Submitted an application for study to Swansea University |  |
| Completed all sections of this application form |  |
| Provided transcripts of previous study with this application |  |

For scholarship deadlines, please refer to the web page. Please return the Application form to: ies-app@swansea.ac.uk  |

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